

RETIREMENT BOARD AGENDA

January 14, 2020

Time: 4:33 p.m.

Attendance:

Commissioner Samuel Breene	Justin Wolfe, Human Resources
Commissioner Michael Dulaney	Luke Kauffman, Two Mile Run County Park
Commissioner Albert Abramovic	Kim Woods, Human Services
Sabrina Backer, Chief Clerk	Bill Buchna, Airport
Jamie Kirkwood, Administrative Assistant	Kara O'Neil, The Derrick
Richard Winkler, Solicitor	Chris Rossetti, Explore Venango
Deborah Sharpe, Treasurer	
Diona Brick, Fiscal	
Pastor Eric Reamer, Oil City Free Christian Church, Oil City, PA	

Approval of Minutes:

A motion was made by Deborah Sharpe, Treasurer, and seconded by Commissioner Abramovic to waive the reading of the minutes of the 12/10/19 meeting, make them available for public inspection and approve them as submitted; aye all. Motion carried and was approved.

Public Comments:

None

Retirement Board Items for Consideration:

A motion was made by Sabrina Backer, Chief Clerk, and seconded by Deborah Sharpe, Treasurer, to approve the application for the following employees to **enter the Retirement Fund System:**

NAME	EFFECTIVE DATE	PERCENTAGE
Reynalyn Boughner	12/02/19	9%
Aislynn Deeter	12/13/19	9%
Rebecca Frey	12/16/19	10%
Keri Gigliotti	12/03/19	9%
Jeffrey Heasley	11/14/19	9%
Benjamin Janidlo	12/16/19	11%
Bridey Keller	11/18/19	9%
Amy Kapp	12/03/19	9%
Lorrene Wagner	10/28/19	9%
Rebecca White	12/02/19	9%
Karan Young	12/02/19	12%

Aye all; Motion carried and was approved.

A motion was made by Sabrina Backer, Chief Clerk, and seconded by Deborah Sharpe, Treasurer, to authorize the Treasurer of the Retirement Board to issue checks to the following persons who are **withdrawing their contributions plus interest** in accordance with the Plan and County pension law:

NAME	AMOUNT	DISBURSEMENT DATE
Pamela Kilgore	\$ 591.58	01/31/20
Hailey Shawgo	\$ 616.62	01/31/20
Dallas Spruill	\$ 3,513.17	01/31/20
Ruthie Weis	\$ 1,010.38	01/31/20

Aye all; Motion carried and was approved.

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A motion was made by Sabrina Backer, Chief Clerk, and seconded by Deborah Sharpe, Treasurer, to **approve the following retirements:** [Refunds; Normal (Superannuation) Retirements; Early Retirements; Death Benefits]

None.

Aye all; Motion carried and was approved.

Other Business: [Buy-backs; Administrative issues]

- 1.) Because **Ruthie Weis** failed to execute or file pension withdrawal documents within the established time frame, her accumulated deductions are being withdrawn in accordance with Retirement Board policy.
- 2.) Ward Witmer has chosen to vest his funds with the County, effective 09/24/19.
- 3.) Patrick Owoc has chosen to vest his funds with the County, effective 11/14/19.
- 4.) Diana Shook has chosen to vest her funds with the County, effective 10/13/19.
- 5.) Correction to the December 10, 2019 Retirement Board Agenda in regard to the distribution amount for **Matthew Carlson**. His distribution was listed inaccurately and should have reflected \$32.51. The correct amount was distributed on 12/31/19.
- 6) Correction to the December 10, 2019 Retirement Board Agenda in regard to the retirement of **Kenneth Beatty**. He was missing from the Agenda and should have reflected as:

Motion to approve the involuntary retirement of **Kenneth Beatty**, effective **11/08/19**. He has elected "No Option" which entitles him to receive a monthly annuity of **\$575.76** payable throughout his lifetime. He is entitled to a pro rata benefit of **\$441.42** to be paid for 23 days in November.

A motion was made by Commissioner Abramovic and seconded by Commissioner Dulaney to adjourn the meeting at 4:35 p.m.; aye all. Motion was approved.

VENANGO COUNTY RETIREMENT BOARD

Samuel H. Breene

Michael C. Dulaney

Albert A. Abramovic

Deborah H. Sharpe

Sabrina S. Backer